

NONINSTRUCTIONAL OPERATIONSBus Maintenance

Bus drivers shall complete and submit the Daily Bus Inspection form to the transportation supervisor each day.

The checklist shall identify any malfunction needing repair on the bus.

Bus Maintenance

A check list, based upon the *School Bus Driver Handbook (SPI)*, could be used by the driver for purposes of inspecting the mechanical condition of the bus. By completing this quick daily inspection, the district should reduce its exposure to liability in the transportation program.

The checklist should be completed daily and reviewed by the transportation supervisor. Any mechanical problems that have been identified by the driver need to be attended to immediately. Failure to make necessary corrections could place the district into a situation where it would be held liable.